

INSTRUCTION SHEET

PORT RISK MANAGEMENT & INSURANCE GUIDEBOOK (1998)

REVISION PROCESS

Revisions will be published and distributed as needed. We rely on ports to advise us of any situations or changes in law that could affect other U.S. ports in their risk management activities. Please contact the Office of Ports and Domestic Shipping, Maritime Administration, at 202-366-4357 (office) or 202-366-6988 (fax) with any information.

Revision of July 2001

This revision packet contains changes to the *Port Risk Management & Insurance Guidebook* (1998) occurring between the first revision (in June 1999) and this second revision (July 2001), inclusive.

Attached to this instruction sheet are new and/or replacement pages for your loose-leaf copy of the *Guidebook*. In order to keep your copy of the *Guidebook* up to date, you must remove the following indicated pages from the *Guidebook* and replace them with the indicated pages contained in this Amendment Package. In the bottom of each page is the identifying revision “**REVISED 7/01**”.

Page Changes

Remove from Guidebook

Add to Guidebook

- | | |
|-------------------------------------|--|
| 1. Cover & spine | Cover & spine |
| 2. Inside cover & Legal Notice | Inside cover & Legal Notice |
| 3. Guidebook Contributors | Contributors (1998 & Revisions) |
| 4. Table of Contents (pp. vii to x) | Table of Contents (pp. vii to x) |
| 5. Chapter 7 (pp. 7—1 to 7--2) | Chapter 7 (pp. 7--1 to 7--9) |
| 6. <i>[Nothing to remove]</i> | Appendix B: Exhibit J (pp. B--13 to B--25) |